

Project Approval Checklist

PROJECT INFORMATION

Capital Provider:	
Property Address:	
Property ID Number:	
Telephone Number:	
Fax Number:	
Email Address:	
Property Owner:	

CHECKLIST

<input type="checkbox"/>	Application for C-PACE Financing	Submit to Program Manager
<input type="checkbox"/>	\$150 Application Fee	Check addressed to "PACE Financial Servicing, LLC"
<input type="checkbox"/>	Project Scoping Documents (Optional)	Could include an energy audit, project scope and/or feasibility study
<input type="checkbox"/>	Disclosure of Risk Form	Share with owners and return signed copy to Program Manager
<input type="checkbox"/>	Title Search Report	Within the last 60 days
<input type="checkbox"/>	Mortgage Lender Consent Form	If applicable
<input type="checkbox"/>	Recent Mortgage Statements	If applicable
<input type="checkbox"/>	Documentation of Mortgage Release	If applicable
<input type="checkbox"/>	Signed Affidavit	Should state: Property owner agrees that prior to the date on which this C-PACE financing closes, it shall not place any additional mortgage, lien or encumbrance on the Property other than any encumbrances that have been previously disclosed to Program Manager.
<input type="checkbox"/>	Property Tax Account Assessment Roll or Current Market Value/Appraisal	Can be obtained through the Maryland State Department of Assessment and Taxation (SDAT)
<input type="checkbox"/>	Document that verifies owner is current on their property taxes for previous five years	